

Waikato District Health Board

Date:

111

TRAVEL REQUEST FORM

(FOR WORK RELATED TRAVEL AND ACCOMMODATION)

Name: Nigel Murray

Contact:

REASON FOR TRAVEL: National Chans CES Ministry leadership mtg
+ various health/bus meeting eg GCI, Des Gower. Wed Phys. registration

FLIGHTS

Flight No	Departure Time	Arrival Time	Day:	Date:	Month:	From:	To:
5081	7am	8:00am	Mon	31 Aug	2015	Hem	Wgh
5088	6:30pm	7:40pm	Tues	1 Sept		Wgh	Hem

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT:	Room Type
Wgh	IRIS	31 Aug	1 Sept	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)
Wgh	IRIS					

SHUTTLE? Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____
And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929

AUTHORISATION


Name: Bob Simcock Position: Chairman
Signature:


travelcard

TAX INVOICE/STATEMENT/CREDIT NOTE

UATP

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

Page No.	29
Account No.	67543
Statement Date	31/08/2015
GST Number	10-795-869
Credit Services:  Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
21/08/2015	9377845967	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR HLZWLGNZ V 31/08/15 WLG/HLZ NZ W 01/09/15 Domestic Air Travel	02439466	403.03	6.96-	396.07	60.47	6.96	88,622.81- 463.50	27,692.94 463.50
21/08/2015	9377845967 FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
13/08/2015	9377818718	A19295250DS 108667543000019 A1935525000000MD	TOTAL FOR COST CENTRE HLZWLGNZ Y 18/08/15 WLG/HLZ NZ V 18/08/15 Domestic Air Travel	02439466	2,098.83 415.73	20.88- 6.96-	2,077.95 408.77	314.86 62.36	20.88 6.96	2,413.69 478.09	2,413.69 478.09
13/08/2015	9377818718 FT	108667543000019 A1935525000000MD	 Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
13/08/2015	9377823260	108667543000019 A1935525000000MD	HLZWLGNZ Y 18/08/15 WLG/HLZ NZ H 19/08/15 Domestic Air Travel	02439466	465.82	6.96-	458.86	69.88	6.96	535.70	535.70
			CARRIED FORWARD							87,120.22-	29,195.53





Date:

TRAVEL REQUEST FORM

(FOR WORK RELATED TRAVEL AND ACCOMMODATION)

Name: Nigel Murray

Contact:

REASON FOR TRAVEL: Speaker at RACMA Conference, Auckland

FLIGHTS

Flight No	Departure Time	Arrival Time	Day:	Date:	Month:	From:	To:

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT:	Room Type
Auck	Rydges	10/9/15	11/9	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way

No

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929

AUTHORISATION

Name:

Bob Simcock

Position:

Chairman

Signature:

TAX INVOICE/STATEMENT/CREDIT NOTE

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

Page No.	25
Account No.	67543
Statement Date	30/11/2015
GST Number	10-795-869
Credit Services: XXXXXXXXXX Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
31/10/2015	4702006713HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 10 09 AKL RYDGES AUCKL Hotel Accommodation	02409086	X 160.00	0.00	160.00	24.00	0.00	68,548.16- 184.00	20,689.02 184.00 X
17/11/2015	4702034131HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 18 09 WLG RYDGES WELLI Hotel Accommodation	02409086	164.35	0.00	164.35	24.65	0.00	189.00	189.00
23/11/2015	4702047385HO	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 04 10 WLG INTERCONTINE Hotel Accommodation	02409086	453.92	0.00	453.92	68.08	0.00	522.00	522.00
03/11/2015	9378051976R	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/SFO NZ 27/10/15 International Air Travel - Refund	02439464	1,610.00-	17.50	1,592.50-	0.00	101.40-	1,693.90-	1,693.90-
03/11/2015	9378051976RCANX	108667543000019 A19295250DS	MURRAY/NIGEL MR Cancellation Fee	02439464	150.00	0.00	150.00	0.00	0.00	150.00	150.00
29/10/2015	9378063283FT	108667543000019 A19295250DS	XXXXXXXXXX Ticket Issue Service Fee LHP	02409086	168.00	0.00	168.00	0.00	0.00	168.00	168.00
CARRIED FORWARD										69,027.06-	20,188.12



Date:

Waikato District Health Board

TRAVEL REQUEST FORM

(FOR WORK RELATED TRAVEL AND ACCOMMODATION)

Name: Nigel Murray

Contact:

REASON FOR TRAVEL: Attended National Conference with AS lead
CEO - Wellington + meeting with SCIO Office
(6pm)

FLIGHTS

Flight No	Departure Time	Arrival Time	Day:	Date:	Month:	From:	To:
QZ15	7:30am	8:00am	Tue	8 Sept		Hem	WGN
SD20	2:45pm	3:55pm	Sat	9 Sept		WGN	Hem

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT:	Room Type
WGN	Ryckers	18 Sept	19 Sept	2015

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 19209

AUTHORISATION

Name:

R. H. Simcock

Position:

Chairman


Signature:

CHARGES FROM AIR NZ													
Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Oth Taxes	Amnt Payable	Tkt Remarks
Sep-15	9377930467	MURRAY/NIGEL MR	Domestic Air Travel	15/0918	HLZ	WLG	V	499.21	492.25	74.89	6.96	574.10	
Sep-15	9377930467FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Sep-15	20341318M	MURRAY NIGEL MR	Miscellaneous Services					25.00	25.00	3.75	-	28.75	
Sep-15	20341318M.	MURRAY NIGEL MR	Miscellaneous Services					21.74	21.74	3.26	-	25.00	
Sep-15	2034131FX	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Sep-15	2034131FX	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Sep-15	2034131FX.	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Nov-15	4702034131HO	MURRAY NIGEL MR	Hotel Accommodation	1N 18 09 WLG :		WLG		164.35	164.35	24.65	-	189.00	1N 18 09 WLG RYDGES WELL!

TAX INVOICE/STATEMENT/CREDIT NOTE

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

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Account No.	67543
Statement Date	30/09/2015
GST Number	10-795-869
Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
18/09/2015	4701999043HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 17 08 WLG IBIS WELLING Hotel Accommodation	02409086	146.96	0.00	146.96	22.04	0.00	58,139.06-	18,776.90
23/09/2015	4701999043HO001	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 18 08 WLG IBIS WELLING Hotel Accommodation	02409086	164.39	0.00	164.39	24.66	0.00	169.00	169.00
25/09/2015	4702040217CA	108667543000019 A19295250DS	 3D 28 09 SFO HERTZ Car Rental	02409086	500.18	0.00	500.18	0.00	0.00	500.18	500.18
21/09/2015	9053353911R	108667543000019 A19295250DS	MURRAY/NIGEL MR International Air Travel - Refund	02439464	2,565.00-	17.50	2,550.50-	0.00	105.24-	2,655.74-	2,655.74-
17/09/2015	9377930467	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ V 18/09/15 WLG/HLZ NZ Y 18/09/15 Domestic Air Travel	02439466	499.21	6.96-	492.25	74.89	6.96	574.10 *	574.10
17/09/2015	9377930467FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
			CARRIED FORWARD							59,349.82-	17,566.14

AOG -Waikato District Health Board
Travel Coordinator
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Private Bag 3200
Hamilton 3240

TAX INVOICE/STATEMENT/CREDIT NOTE

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Account No.	67543
Statement Date	30/11/2015
GST Number	10-795-869
Credit Services: Hereine Setu Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
31/10/2015	4702006713HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 10 09 AKL RYDGES AUCKL Hotel Accommodation	02409086	160.00	0.00	160.00	24.00	0.00	68,546.16-	20,669.02
17/11/2015	4702034131HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 18 09 WLG RYDGES WELLI Hotel Accommodation	02409086	164.35	0.00	164.35	24.65	0.00	189.00 ✕	184.00
23/11/2015	4702047385HO	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 04 10 WLG INTERCONTINE Hotel Accommodation	02409086	453.92	0.00	453.92	68.08	0.00	522.00	522.00
03/11/2015	9378051976R	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/SFO NZ 27/10/15 International Air Travel - Refund	02439464	1,610.00-	17.50	1,592.50-	0.00	101.40-	1,693.90-	1,693.90-
03/11/2015	9378051976RCANX	108667543000019 A19295250DS	MURRAY/NIGEL MR Cancellation Fee	02439464	150.00	0.00	150.00	0.00	0.00	150.00	150.00
29/10/2015	9378063263FT	108667543000019 A19295250DS	Ticket Issue Service Fee LHP	02409086	168.00	0.00	168.00	0.00	0.00	168.00	168.00
			CARRIED FORWARD							69,027.06-	20,188.12



Date:

TRAVEL REQUEST FORM
(FOR WORK RELATED TRAVEL AND ACCOMMODATION)

Name: Nigel M. M. C. J.

Contact:

REASON FOR TRAVEL: *Medical Lab Cells w/fgl Cells & ACCT w/fgl
+ Medical Requirements registration***FLIGHTS**

Flight No	Departure Time	Arrival Time	Day:	Date:	Month:	From:	To:
5021	510pm	620pm	Sun 4	Oct	2015	Hem	Hem
8306	105pm	215pm	Tue 6	Oct	2015	Hem	Hem

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT:	Room Type
Wellington	InterContinental	4 Oct	7 Oct	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way

No

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929

AUTHORISATION

Name:

Bob Simcock

Position:

Chairman

Signature:

AOG - Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

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Account No.	67543
Statement Date	31/10/2015
GST Number	10-795-869
Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
30/09/2015	9377976556FT	1086675430000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	50,598.16-	22,311.73
01/10/2015	9377976615	1086675430000019 A19295250DS	MURRAY/NIGEL MR AKL/SFO NZ E 04/10/15 SFO/AKL NZ U 07/10/15 International Air Travel	02439466	4,289.00	35.00-	4,254.00	0.00	184.62	4,438.62	4,438.62
02/10/2015	9377980611	1086675430000019 A19295250DS	SFO/AKL NZ U 05/10/15 International Air Travel	02439466	257.06	0.00	257.06	0.00	56.94	314.00	314.00
04/10/2015	9377980705	1086675430000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ M 04/10/15 WLG/HLZ NZ W 06/10/15 Domestic Air Travel	02439466	453.11	6.96-	446.15	67.97	6.96	521.08	521.08
04/10/2015	9377980705FT	1086675430000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
07/10/2015	9377993073	1086675430000019 A19295250DS	MURRAY/NIGEL MR AKL/SFO NZ E 09/10/15 SFO/AKL NZ U 13/10/15 International Air Travel	02439466	0.00	0.00	0.00	0.00	50.00	50.00	50.00
			CARRIED FORWARD							45,249.16-	27,660.73

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

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Account No.	67543
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Credit Services: Hereine Setu Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
31/10/2015	4702006713HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 10 09 AKL RYDGES AUCKL Hotel Accommodation	02409086	160.00	0.00	160.00	24.00	0.00	68,546.16-	20,669.02
17/11/2015	4702034131HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 18 09 WLG RYDGES WELLI Hotel Accommodation	02409086	164.35	0.00	164.35	24.65	0.00	184.00	184.00
23/11/2015	4702047385HO	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 04 10 WLG INTERCONTINE Hotel Accommodation	02409086	453.92	0.00	453.92	68.08	0.00	522.00	522.00
03/11/2015	9378051976R	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/SFO NZ 27/10/15 International Air Travel - Refund	02439464	1,510.00-	17.50	1,592.50-	0.00	101.40-	1,693.90-	1,693.90-
03/11/2015	9378051976RCANX	108667543000019 A19295250DS	MURRAY/NIGEL MR Cancellation Fee	02439464	150.00	0.00	150.00	0.00	0.00	150.00	150.00
29/10/2015	9378063283FT	108667543000019 A19295250DS	Ticket Issue Service Fee LHP	02409086	168.00	0.00	168.00	0.00	0.00	168.00	168.00
			CARRIED FORWARD							69,027.06-	20,188.12



Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: _____

Reason for Travel: Regional mtg at Tairāwhiti DHB, EROBONE

CHECK IF VIDEOCONFERENCING OFFERED	Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.
	<input type="checkbox"/> YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780. <input type="checkbox"/> NO

FLIGHTS							
Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
8651	8am	4pm	Fri	2 Oct	2015	Auck	Gib
8654	8:05pm	6:10pm	Fri	2 Oct	2015	Gib	Auck

ACCOMMODATION				
City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

RENTAL CAR						
City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes – Return Yes – One Way No
 Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 /

AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature:

TAX INVOICE/STATEMENT/CREDIT NOTE

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

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Account No.	67543
Statement Date	31/10/2015
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
04/10/2015	9377961470	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR AKL/SFO NZ E 07/10/15 SFO/AKL NZ U 13/10/15 International Air Travel	02439464	0.00	0.00	0.00	0.00	50.00	51,615.55-	21,294.34
01/10/2015	9377962757R	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/SFO NZ 01/10/15 SFO/AKL NZ 03/10/15 International Air Travel - Refund	02439466	4,289.00-	35.00	4,254.00-	0.00	185.72-	4,439.72-	4,439.72-
01/10/2015	9377962757RCANX	108667543000019 A19295250DS	MURRAY/NIGEL MR Cancellation Fee	02439466	150.00	0.00	150.00	0.00	0.00	150.00	150.00
30/09/2015	9377968457	108667543000019 A19295250DS	AKL/SFO NZ E 30/09/15 SFO/AKL NZ U 03/10/15 International Air Travel	02439466	4,289.00	35.00-	4,254.00	0.00	184.22	4,438.22	4,438.22
30/09/2015	9377968457FT	108667543000019 A19295250DS	Ticket Issue Service Fee LHP	02409086	168.00	0.00	168.00	0.00	0.00	168.00	168.00
30/09/2015	9377976556	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/GIS NZ H 02/10/15 GIS/AKL NZ B 02/10/15 Domestic Air Travel	02439466	565.99	6.96-	559.03	84.90	6.96	650.89	650.89
			CARRIED FORWARD							50,598.16-	22,311.73



Travel Request Form

For work related travel and accommodation

116

Name: Dr N Murray Contact: _____

Reason for Travel: DHB visit

Dunedin

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
			Tues	10/11/15		HCL	DND
			Thurs	12/11/15		DND	HCL

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way No

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250

AUTHORISATION

Name: Bob Simcock Position: Chair

Signature:

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	26
Account No.	67543
Statement Date	30/11/2015
GST Number	10-795-869
Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
29/10/2015	9378063949	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR HLZ/CHC NZ T 10/11/15 CHC/DUD NZ T 10/11/15 Domestic Air Travel	02439466	266.74	3.48	263.26	40.01	3.48	69,027.06- 306.75	20,188.12 306.75
29/10/2015	9378063950	108667543000019 A19295250DS	MURRAY/NIGEL MR DUD/CHC NZ T 12/11/15 CHC/HLZ NZ T 12/11/15 Domestic Air Travel	02439466	309.35	3.48	305.87	46.40	3.48	355.75	355.75
29/10/2015	9378063950FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
04/11/2015	9378063950R	108667543000019 A19295250DS	MURRAY/NIGEL MR DUD/CHC NZ 12/11/15 CHC/HLZ NZ 12/11/15 Domestic Air Travel - Refund	02439466	309.35-	3.48	305.87-	46.40-	3.48-	355.75-	355.75-
27/11/2015	2046960BM	A19295250DS 108667543000019 A1935220523722950MD	TOTAL FOR COST CENTRE Miscellaneous Services	02409086	1,579.94 7.00	10.34- 0.00	1,569.60 7.00	437.33 1.05	30.08- 0.00	1,976.85 8.05	1,976.85 8.05
			CARRIED FORWARD							68,699.61-	20,515.57



Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: _____

Reason for Travel: Speaker at NZ Influenza Symposium Wgtn

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
NZ 521	5:00pm	8:15pm	Tues	10	Nov	2015	Wgtn
NZ 522	6:50pm	7:40pm	Wed	11	Nov	2015	Wgtn

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wellington	Rydges	10/11	11/11	

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE?

Yes - Return

Yes - One Way No

Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5250

AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature: _____

CHARGES FROM AIR NZ													
Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
	Nov-15	1600973546	MURRAY/NIGEL MR	Domestic Air Travel	151111	WLG	HLZ	M	79.84	79.84	11.97	-	91.81
	Nov-15	1600968182	MURRAY/NIGEL MR	Domestic Air Travel	151110	HLZ	WLG	Y	43.48	-	6.52	43.48	50.00
	Nov-15	1600968183	MURRAY/NIGEL MR	Domestic Air Travel	151112	WLG	HLZ	T	178.11	174.63	26.72	3.48	204.83
	Nov-15	2070048FT	MURRAY NIGEL MR	Ticket Issue Service Fee				11.00	11.00	1.65	-	12.65	
	Nov-15	1600979454	MURRAY/NIGEL MR	Domestic Air Travel	151111	AKL	WLG	B	4.14	4.14	0.63	-	4.77
	Nov-15	1600979455	MURRAY/NIGEL MR	Domestic Air Travel	151112	WLG	AKL	M	8.11	8.11	1.22	-	9.33
	Dec-15	4702068693HO	MURRAY NIGEL MR	Hotel Accommodation	1N 11 11 WLG	WLG		288.31	288.31	43.24	-	331.55	1N 11 11 WLG IBIS WELLING
	Dec-15	2099809FT	MURRAY NIGEL MR	Ticket Issue Service Fee				11.00	11.00	1.65	-	12.65	

TAX INVOICE/STATEMENT/CREDIT NOTE

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Statement Date	30/11/2015
GST Number	10-795-869
Credit Services: XXXXXXXXXX Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
30/10/2015	9378069881	1086675430000019 A19295250000000NS	BROUGHT FORWARD XXXXXXXXXX HLZ/WLG NZ T 18/11/15 WLG/HLZ NZ L 19/11/15 Domestic Air Travel	02439466	368.07	6.96-	361.11	55.21	6.96	71,170.44-	18,044.74
30/10/2015	9378069881FT	1086675430000019 A19295250000000NS	XXXXXXXXXX Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
01/11/2015	9378069929	1086675430000019 A19295250000000NS	XXXXXXXXXX HLZ/WLG NZ V 02/11/15 WLG/HLZ NZ W 02/11/15 Domestic Air Travel	02439466	0.00	0.00	0.00	6.52	43.48	50.00	50.00
04/11/2015	1600968182	A19295250000000NS 1086675430000019 A19295250DS	TOTAL FOR COST CENTRE MURRAY/NIGEL MR HLZ/WLG NZ Y 10/11/15 Domestic Air Travel	02439466	853.75	13.92-	839.83	141.11	100.88	1,081.82	1,081.82
04/11/2015	1600968183	1086675430000019 A19295250DS	MURRAY/NIGEL MR WLG/HLZ NZ T 12/11/15 Domestic Air Travel	02439466	178.11	3.48-	174.63	26.72	3.48	204.83	204.83
			CARRIED FORWARD							70,429.68-	18,785.50

TAX INVOICE/STATEMENT/CREDIT NOTE

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

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Account No.	67543
Statement Date	30/11/2015
GST Number	10-795-869
Credit Services: Hamilton Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
05/11/2015	1600973546	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR WLG/HLZ NZ M 11/11/15 Domestic Air Travel	02439466	79.84	0.00	79.84	11.97	0.00	70,429.68- 91.81	18,785.50 91.81
09/11/2015	1600979454	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/WLG NZ B 11/11/15 Domestic Air Travel	02439466	4.14	0.00	4.14	0.63	0.00	4.77	4.77
09/11/2015	1600979455	108667543000019 A19295250DS	MURRAY/NIGEL MR WLG/AKL NZ M 12/11/15 Domestic Air Travel	02439466	8.11	0.00	8.11	1.22	0.00	9.33	9.33
16/11/2015	1601006870	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/WLG NZ H 19/11/15 WLG/AKL NZ Y 19/11/15 Domestic Air Travel	02439466	564.48	6.96-	557.52	84.68	6.96	649.16	649.16
18/11/2015	1601006870FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
17/11/2015	1601013909	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ B 19/11/15 WLG/HLZ NZ Y 20/11/15 Domestic Air Travel	02439466	1.50	0.00	1.50	0.22	0.00	1.72	1.72
			CARRIED FORWARD							69,660.24-	19,554.94

TAX INVOICE/STATEMENT/CREDIT NOTE

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Statement Date	31/12/2015
GST Number	10-795-869
Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
04/12/2015	2088766FX001	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	42,540.47-	21,188.40
04/12/2015	2098011FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	23.00	23.00
04/12/2015	2098921FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
07/12/2015	2098921FX	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Amendment Fee	02409086	20.00	0.00	20.00	3.00	0.00	12.65	12.65
07/12/2015	2099809FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	23.00	23.00
16/12/2015	4702067380A001R	108667543000019 A19295250DS	<div style="background-color: black; color: black;">[REDACTED]</div> LH AKL SFO AKL Other Airline Flight	02409086	152.70-	0.00	152.70-	0.00	0.00	12.65	12.65
22/12/2015	4702068693HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 11 11 WLG IBIS WELLING Hotel Accommodation	02409086	288.31	0.00	288.31	43.24	0.00	152.70-	152.70-
			CARRIED FORWARD							331.55	331.55
										42,277.67-	21,451.20



Travel Request Form

For work related travel and accommodation

Name: Nigel Muirway Contact: Cl- Doreen Skene

Reason for Travel: Meetings at MCH & NHITB

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
5083	1005am	1115am	Thurs	19 Nov	2015	Hon	Wgh
8538	535pm	645pm	Fri	20 Nov	2015	Wgh	Hon

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wellington	Rydges	19/11	20/11	
		2015		

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes – Return Yes – One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / 5280 DS

AUTHORISATION

Name: Bob Smock Position: Chairman

Signature: _____

TAX INVOICE/STATEMENT/CREDIT NOTE

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Account No.	67543
Statement Date	30/11/2015
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Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
05/11/2015	1600973546	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR WLG/HLZ NZ M 11/11/15 Domestic Air Travel	02439466	79.84	0.00	79.84	11.97	0.00	70,429.88-	18,785.50
09/11/2015	1600979454	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/WLG NZ B 11/11/15 Domestic Air Travel	02439466	4.14	0.00	4.14	0.63	0.00	91.81	91.81
09/11/2015	1600979455	108667543000019 A19295250DS	MURRAY/NIGEL MR WLG/AKL NZ M 12/11/15 Domestic Air Travel	02439466	8.11	0.00	8.11	1.22	0.00	4.77	4.77
16/11/2015	1601006870	108667543000019 A19295250DS	MURRAY/NIGEL MR AKL/WLG NZ H 19/11/15 WLG/AKL NZ Y 19/11/15 Domestic Air Travel	02439466	564.48	6.96-	557.52	84.68	6.96	649.16	649.16
18/11/2015	1601006870FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
17/11/2015	1601013909	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZ/WLG NZ B 19/11/15 WLG/HLZ NZ Y 20/11/15 Domestic Air Travel	02439466	1.50	0.00	1.50	0.22	0.00	1.72	1.72
			CARRIED FORWARD							69,660.24-	19,554.94

TAX INVOICE/STATEMENT/CREDIT NOTE

UATP

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Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
23/12/2015	4702084502HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 1N 19 11 WLG RYDGES WELL Hotel Accommodation	02409086	258.26	0.00	258.26	38.74	0.00	42,277.67	21,451.20
03/12/2015	2094551FT	A19295250DS	TOTAL FOR COST CENTRE	02409086	622.59	0.00	622.59	108.18	0.00	730.77	730.77
		108667543000019 A1929526000000KL	Ticket Issue Service Fee		11.00	0.00	11.00	1.65	0.00	12.65	12.65
23/11/2015	160099881FT	A1929526000000KL	TOTAL FOR COST CENTRE	02409086	168.00	0.00	168.00	1.65	0.00	168.00	168.00
23/11/2015	160099882FT	108667543000019 A1935525000000RF	Ticket Issue Service Fee LHP	02409086	168.00	0.00	168.00	0.00	0.00	168.00	168.00
23/11/2015	160099883FT	108667543000019 A1935525000000RF	Ticket Issue Service Fee LHP	02409086	168.00	0.00	168.00	0.00	0.00	168.00	168.00
		A1935525000000RF	Ticket Issue Service Fee LHP		504.00	0.00	504.00	0.00	0.00	504.00	504.00
			TOTAL FOR COST CENTRE								
			CARRIED FORWARD							41,464.02	22,264.85



Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: at home Straker

Reason for Travel: Proposed mtg (Sun afternoon), National DHB meetings
various M&H meetings (CES & chairs)

CHECK IF VIDEOCONFERENCING OFFERED		Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.
<input type="checkbox"/> YES	If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.	
<input type="checkbox"/> NO		

FLIGHTS							
Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To
12489	1PM	20PM	Sun	29 Nov	2018	Ack	Wgh
12832	703AM	815AM	Wed	2 Dec	2018	Wgh	Hon

ACCOMMODATION				
City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
Wgh Wgh	Americ Hotel	29/11	2/12	

RENTAL CAR						
City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No
Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: FDA / 525005

AUTHORISATION

Name: _____ Position: _____

Signature: 

CHARGES FROM AIR NZ													
Month	Tkt No.	Passenger Name	Travel Type	Date of Trvl	Origin	Dest	Class	TOTAL NET	Nett	GST	Oth Taxes	Amt Payable	Tkt Remarks
Nov-15	1601024775	MURRAY/NIGEL MR	Domestic Air Travel	151130	HLZ	WLG	Q	402.67	395.71	60.40	6.96	463.07	
Nov-15	1601024775FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Nov-15	2047385BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Nov-15	1601039226	MURRAY/NIGEL MR	Domestic Air Travel	151129	HLZ	WLG	Q	29.76	29.76	4.47	-	34.23	
Dec-15	1601051655	MURRAY/NIGEL MR	International Air Travel	151202	HLZ	NZ	Q	4.07	4.07	-	-	4.07	
Dec-15	2098011FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Dec-15	2098921FT	MURRAY NIGEL MR	Ticket Issue Service Fee					11.00	11.00	1.65	-	12.65	
Dec-15	2098921FX	MURRAY NIGEL MR	Ticket Amendment Fee					20.00	20.00	3.00	-	23.00	
Dec-15	2084502BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Dec-15	2068693BM	MURRAY NIGEL MR	Miscellaneous Services					7.00	7.00	1.05	-	8.05	
Dec-15	1601045672	MURRAY/NIGEL MR	Domestic Air Travel	151129	WLG	NZ	Q	2.65	2.65	0.40	-	3.05	
Dec-15	2088766FT	MURRAY NIGEL MR	Ticket Issue Service Fee			WLG		25.00	25.00	3.75	-	28.75	
Dec-15	2088766FX	MURRAY NIGEL MR	Ticket Amendment Fee			WLG		20.00	20.00	3.00	-	23.00	
Dec-15	2088766FX.	MURRAY NIGEL MR	Ticket Amendment Fee			WLG		20.00	20.00	3.00	-	23.00	
Dec-15	2088766FX..	MURRAY NIGEL MR	Ticket Amendment Fee			WLG		20.00	20.00	3.00	-	23.00	
Dec-15	2088766FX001	MURRAY NIGEL MR	Ticket Amendment Fee			WLG		20.00	20.00	3.00	-	23.00	
Jan-16	4702088766HO	MURRAY NIGEL MR	Hotel Accommodation			WLG		682.61	682.61	102.39	-	785.00	3N 29 11 WLG AMORA HOTEL

TAX INVOICE/STATEMENT/CREDIT NOTE

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Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
12/01/2016	4702088766HO	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 3N 29 11 WLG AMORA HOTEL Hotel Accommodation	02409086	882.61	0.00	882.61	102.39	0.00	40,284.07- 785.00	20,621.48 785.00
20/01/2016	4702098011HO	108667543000019 A19295250DS	MURRAY NIGEL MR 1N 16 12 AKL NOVOTEL AUCK Hotel Accommodation	02409086	265.31	0.00	265.31	39.79	0.00	305.10	305.10
20/01/2016	4702098011HO001	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 14 12 AKL NOVOTEL AUCK Hotel Accommodation	02409086	339.13	0.00	339.13	50.87	0.00	390.00	390.00
26/01/2016	4702098921CA001	108667543000019 A19295250DS	MURRAY NIGEL MR 1D 05 12 HLZ AVIS Car Rental	02409086	97.67	0.00	97.67	14.65	0.00	112.32	112.32
08/01/2016	4702098921HO	108667543000019 A19295250DS	MURRAY NIGEL MR 2N 03 12 ROT MILLENNIUM R Hotel Accommodation	02409086	278.26	0.00	278.26	41.74	0.00	320.00	320.00
05/01/2016	2094551BM	A19295250DS 108667543000019 A1929526000000KL	TOTAL FOR COST CENTRE Miscellaneous Services	02409086	2,378.32 7.00	6.96- 0.00	2,371.36 7.00	356.75 1.05	6.96 0.00	2,735.07 8.05	2,735.07 8.05
			CARRIED FORWARD							38,363.60-	22,541.95

AOG -Waikato District Health Board
Travel Coordinator
Business Support
Private Bag 3200
Hamilton 3240

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Credit Services: Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
18/11/2015	1601019104	108667543000019 A19295250DS	BROUGHT FORWARD MURRAY/NIGEL MR HLZWLG NZ Y 19/11/15 WLG/HLZ NZ Y 20/11/15 Domestic Air Travel	02439466	16.70	0.00	16.70	2.51	0.00	69,860.24	19,554.94
20/11/2015	1601024775	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZWLG NZ Q 30/11/15 WLG/HLZ NZ T 01/12/15 Domestic Air Travel	02439466	402.67	6.96	395.71	60.40	6.96	463.07	463.07
23/11/2015	1601024775FT	108667543000019 A19295250DS	MURRAY NIGEL MR Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
20/11/2015	1601024777	108667543000019 A19295250DS	HLZWLG NZ Q 30/11/15 WLG/HLZ NZ L 30/11/15 Domestic Air Travel	02439466	385.62	6.96	378.66	57.85	6.96	443.47	443.47
23/11/2015	1601024777FT	108667543000019 A19295250DS	Ticket Issue Service Fee	02409086	11.00	0.00	11.00	1.65	0.00	12.65	12.65
26/11/2015	1601039226	108667543000019 A19295250DS	MURRAY/NIGEL MR HLZWLG NZ Q 29/11/15 WLG/HLZ NZ V 01/12/15 Domestic Air Travel	02439466	29.76	0.00	29.76	4.47	0.00	34.23	34.23
			CARRIED FORWARD							68,674.96	20,540.22



Travel Request Form

For work related travel and accommodation

Name: Nigel Murray Contact: cl-Diana Graham
 Reason for Travel: Attend midlevel regional mngs + Wellington
Univul corp.

CHECK IF VIDEOCONFERENCING OFFERED

Many meetings today have videoconferencing capabilities. The Waikato District Health Board has videoconferencing capability and advises staff to use videoconferencing where possible. This reduces the amount of dollars and time spent on travel.

- ☐ YES If yes, please consider using Waikato DHB videoconferencing facilities. Contact Viscom for availability, ext 8780.
☐ NO

FLIGHTS

Flight No	Departure Time	Arrival Time	Day	Date	Month	From	To

ACCOMMODATION

City	Hotel/Motel (name or preferred location)	Date IN:	Date OUT	Room Type
<u>Rotorua</u>	<u>Millennium</u>	<u>3/12</u>	<u>5/12</u>	
		<u>2015</u>		

RENTAL CAR

City	Pick up Point (usually airport)	Type of Car	Pick-up Date	Time (or flight number)	Drop off Date	Time (or flight number)

SHUTTLE? Yes - Return Yes - One Way No
 Please circle one

If yes - pick up address: _____

And telephone number: _____

OTHER REQUIREMENTS/NOTES (put bus or train requirements here)

Cost Centre to be charged: 1929 / \$250.05

AUTHORISATION

Name: Bob Simcock Position: Chairman

Signature:

TAX INVOICE/STATEMENT/CREDIT NOTE

Page No.	23
Account No.	67543
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Credit Services Travelcardadmin@airnz.co.nz	

ISSUE DATE	TICKET NO. OR REFERENCE NO.	CARD NO. & COST CENTRE	TRANSACTION DETAILS	ISSUE AGENT	GROSS AMOUNT	COMMCL AGMNT	NET AMOUNT	GST	OTHER TAX	TOTAL	BALANCE OUTSTANDING
12/01/2016	4702088766HO	1086675430000019 A19295250DS	BROUGHT FORWARD MURRAY NIGEL MR 3N 29 11 WLG AMORA HOTEL Hotel Accommodation	02409086	682.61	0.00	682.61	102.39	0.00	40,284.07-	20,621.48
20/01/2016	4702098011HO	1086675430000019 A19295250DS	MURRAY NIGEL MR 1N 16 12 AKL NOVOTEL AUCK Hotel Accommodation	02409086	265.31	0.00	265.31	39.79	0.00	305.10	305.10
20/01/2016	4702098011HO001	1086675430000019 A19295250DS	MURRAY NIGEL MR 2N 14 12 AKL NOVOTEL AUCK Hotel Accommodation	02409086	339.13	0.00	339.13	50.87	0.00	390.00	390.00
26/01/2016	4702098921CA001	1086675430000019 A19295250DS	MURRAY NIGEL MR 1D 05 12 HLZ AVIS Car Rental	02409086	97.67	0.00	97.67	14.65	0.00	112.32	112.32
08/01/2016	4702098921HO	1086675430000019 A19295250DS	MURRAY NIGEL MR 2N 03 12 ROT MILLENNIUM R Hotel Accommodation	02409086	278.26	0.00	278.26	41.74	0.00	320.00	320.00
05/01/2016	2094551BM	A19295250DS 1086675430000019 A19295260000000KL	TOTAL FOR COST CENTRE Miscellaneous Services	02409086	2,378.32	6.96-	2,371.36	356.75	6.96	2,735.07	2,735.07
			CARRIED FORWARD		7.00	0.00	7.00	1.05	0.00	8.05	8.05
										38,363.60-	22,541.95